

## **UPCOMING MEETINGS**

### **Tuesday, December 6, 2016**

7:30 A.M. Highway Committee Meeting – Highway Department in Roberts

### **Wednesday, December 7, 2016**

9:00 A.M. Sheriff Committee Meeting – Sheriff Board Room

### **Thursday, December 8, 2016**

8:30 A.M. Finance Committee Meeting – Small Courtroom

### **Monday, December 12, 2016**

7:00 P.M. County Board Meeting – Sheriff Board Room



IV. INSURANCE/PERSONNEL MR. McQUINN

V. OVERVIEW LEGISLATION MR. OTTO

VI. SHERIFF MR. LINDGREN  
**APPROVAL OF SHERIFF, HOUSING, CORONER AND EMA BILLS**

VIII. APPROVAL OF COMMITTEE MEETING MINUTES

P. SPECIAL ASSIGNMENTS

1. MOBILE REGION 8	DORAN/LINDGREN
2. UNION AFFAIRS	McQUINN/STAGEN
3. EIEDD	MR. FERGUSON
4. 708 BOARD	MR. BERGER
5. WIA	MRS. STAGEN
6. FORD COUNTY PUBLIC HEALTH DEPT.	MR. BERGER
7. REGIONAL OFFICE OF EDUCATION	BERGER/STAGEN
8. 9-1-1	MR. JOHNSON
9. ZONING	MR. HASTINGS
10. CIRMA	MR. NUSS
11. EXTENSION	MR. JOHNSON
12. E.M.A.	MR. HIGGINS
13. INFORMATION/TECHNOLOGY	MR. NUSS

Q. OLD BUSINESS

R. NEW BUSINESS

- 2017 BUDGET & APROPRIATION
- 2017 CIRCUIT CLERK SALARY
- 2017 PROBATION SALARIES
- HOURLY AND DEPT. HEADS SALARY INCREASE
- 2017 HOLIDAY SCHEDULE
- 2017 COUNTY BOARD MEETINGS
- RESOLUTION FOR THE SHERIFF TO HIRE

S. EXECUTIVE SESSION

**PURSUANT TO 5ILCS 120/2(c)(1) - PERSONNEL**

T. ADJOURNMENT

U. PROCLAMATION

SHRIFF DORAN

## Ford County Highway Committee Minutes

The Ford County Highway Committee met on November 8, 2016, at the Ford County Highway Department in Roberts, Illinois.

Present at this regular scheduled meeting were committee members Bud Otto, Bob Lindgren, Tim Nuss, and Jon Clark. County Board Chairman Randy Berger and County Engineer Greg Perkinson were also present. Mr. Otto called the meeting to order at 7:30 a.m.

First on the agenda was approval of the October minutes. Mr. Nuss moved and Mr. Lindgren seconded the motion that they be approved as presented. The motion carried.

October bills were read and presented by Mr. Perkinson. Mr. Nuss moved and Mr. Clark seconded the motion to approve the bills and present to the full board. The motion carried.

The committee then reviewed the fund balance report and the highway appropriations and expenses report.

### **Under old business the following items were discussed:**

Mr. Perkinson informed the committee on activities at the County Highway Department during the month of October and will provide a written report for the full board.

### **New Business**

Mr. Perkinson presented the IDOT Compliance Review findings for FY2015 County and Township MET. After reviewing the books and records, IDOT has found them to be in accordance therewith exceptions noted in the compliance review findings.

Having no further items to discuss, Mr. Nuss moved to adjourn at 7:50 am seconded by Mr. Clark. The motion carried.

Monthly Report to the Ford County Board  
On Activities at the Highway Department  
November 8, 2016

The Ford County Highway Department completed the following activities during the month October, 2016.

Engineering Division

- Entered claims and allotments to various county and township funds.
- Assisted Maintenance Division.
- Completed pavement striping on County and Township roads.

Maintenance Division

- Performed maintenance and repair on County owned equipment.
- Conducted routine inspection and maintenance of roads, entrances, shoulders and signs on county system.
- Installed field entrance culverts.
- Used Dura Patcher for road maintenance.

County Engineer

- Attended District County Engineers monthly meeting in Kendall Co.
- Attended IPWMAN Conference in Bloomington.
- Attended Traffic Engineering and Safety Conference in Champaign.





# Ford County Coroner's Office

200 W. State

Paxton, IL 60957

1-217-379-2344 Office

1-217-379-9492 Fax

**Douglas O. Wallace**  
Coroner

## MONTH END REPORT OCTOBER, 2016

TOTAL DEATH INVESTIGATIONS	22
TOTAL RESIDENT DEATHS	17
TOTAL NON-RESIDENT DEATHS	5
Past Inquires or Inquests Pending	0
Inquires Pending this month	1
1) Natural Death Investigations	23
2) Undetermined Death	0
3) Suicide	0
4) Homicide	0
5) Accidental Death	0
5a) Accidental Motor Vehicle Death	0
5b) Accidental Drug or Alcohol Death	0
AUTOPSIES	0
TOXICOLOGY	0
EXTERNAL EXAMANATIONS	0
HOSPICE CASE	13
INQUESTS CONDUCTED	0
CREMATION PERMITS INVESIGATED AND ISSUED	10
NOTIFICATIONS FOR OTHER COUNTIES	0
ORGAN & TISSUE DONATION	0
Investigations returned to the Medical Profession	21
CREMATION PERMIT FEES	\$ 200.00
REPORT FEES	\$ .00
MISC. FEES (Grant)	\$ .00
TOTAL REVENUE	\$ 200.00

RESPECTFULLY SUBMITTED,

DOUGLAS O. WALLACE  
FORD COUNTY CORONER

## COUNTY CLERK & RECORDER'S OFFICE

To the Chairman of the County Board of Ford County:

I, Amy Frederick, County Clerk and Recorder, in and for the County of Ford and State of Illinois, respectfully present the following report of all the fees and emoluments of my office, for the month of **SEPTEMBER 20** and during the month where I state the gross amount of all fees.

### COUNTY CLERK

REVENUE FOR THE MONTH	RECORDING FEES	VITAL RECORDS	MISC FEES	COUNTY TAX STAMPS 1/3	TAX CLERK FEES	COUNTY CLERK REVENUE	DEDICATED FUNDS RSSA	VRSSA	ELECTION REIMBURS	FEES OF OTHERS	GIS	RH	DCS	DELINQUENT TAXES COLLECTED
Dec-15	4,078.00	325.00	2,447.84	8,102.50	245.00	15,198.34	936.00	408.00	0.00	0.00	2,916.00	1,800.00	484.00	14,236.54
Jan-16	2,919.00	430.00	1,945.34	2,062.75	630.00	7,987.09	691.50	598.00	0.00	0.00	2,145.00	1,287.00	732.00	22,064.93
Feb-16	2,928.00	884.00	1,042.06	604.50	805.00	6,263.56	676.00	738.00	0.00	0.00	2,092.00	1,296.00	540.00	43,282.18
Mar-16	3,906.50	545.00	1,853.20	2,966.50	385.00	9,656.20	898.50	640.00	0.00	0.00	2,800.00	1,773.00	720.00	8,938.01
Apr-16	3,499.00	405.00	2,930.50	2,762.50	245.00	9,842.00	814.00	384.00	0.00	0.00	2,523.00	1,548.00	236.00	20,839.72
May-16	3,910.50	445.00	2,408.00	2,087.50	105.00	8,956.00	872.50	638.00	0.00	0.00	2,716.00	1,737.00	896.00	2,432.75
Jun-16	4,916.50	405.00	1,268.50	2,624.25	350.00	9,564.25	1,120.50	466.00	0.00	0.00	3,435.00	2,169.00	492.00	12,085.50
Jul-16	4,217.00	455.00	1,263.00	1,910.00	175.00	8,020.00	950.00	522.00	0.00	0.00	2,939.00	1,836.00	500.00	9,168.39
Aug-16	3,871.50	620.00	1,477.00	2,319.75	280.00	8,568.25	867.50	600.00	0.00	0.00	2,677.00	1,647.00	400.00	13,385.75
Sep-16	4,956.50	410.00	1,558.75	2,467.50	385.00	9,777.75	1,146.50	480.00	0.00	0.00	3,548.00	2,205.00	400.00	17,053.40
Oct-16	4,161.00	300.00	1,289.25	1,338.75	595.00	7,684.00	925.00	448.00	0.00	0.00	2,879.00	1,818.00	500.00	39,093.96
Nov-16						0.00								
MID-YEAR	26,157.50	3,439.00	13,895.44	21,210.50	2,765.00	67,467.44	6,009.00	3,872.00	0.00	0.00	18,627.00	11,610.00	4,100.00	123,879.63
<b>TOTAL</b>	<b>43,363.50</b>	<b>5,224.00</b>	<b>19,483.44</b>	<b>29,246.50</b>	<b>4,200.00</b>	<b>101,517.44</b>	<b>9,898.00</b>	<b>5,922.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,670.00</b>	<b>19,116.00</b>	<b>5,900.00</b>	<b>202,581.13</b>

92.29% = Percent of estimated revenue generated for year to date.

Total estimated revenue = \$ 115,000.00

Actual office revenue= \$101,517.44

Total County Clerk Receipts= \$ 375,604.57

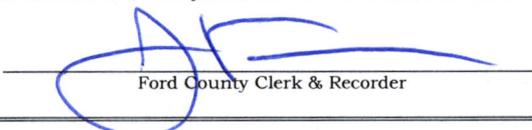
Election Reimbursemt= \$ -

Dedicated Funds= \$ 15,820.00

STATE OF ILLINOIS }  
COUNTY OF FORD }

I, Amy Frederick, do solemnly swear that the foregoing account is in all respects just and true according to the best of my knowledge and belief, and that I have neither received directly or indirectly nor directly or indirectly agreed to receive or be paid for my own or another's benefit, any money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those specified.

Submitted this 3rd day of October 2016.

  
\_\_\_\_\_  
Ford County Clerk & Recorder

# FORD COUNTY PROBATION AND COURT SERVICES

Stats for October 2016

**October of 2016**

**ADULTS:**

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Felony Cases	86	Active	72
Misdemeanors	143	Warrants	100
DUI Cases	58	TOTAL	172
Traffic Cases	12		
TOTAL	299		

**JUVENILES:**

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Probation	4	Active	5
Cont'd Supervision	8	Inactive	0
Informal	1	TOTAL	5
Other	0		
TOTAL	13		

**PUBLIC SERVICE:**

<u>Adults</u>		<u>Juveniles</u>	
Cases	172	Cases	17
Hours	24235	Hours	958
TOTAL CASES:	162		
TOTAL HOURS:	25193		

**RESTORATIVE JUSTICE / DIVERSION:**

Intakes this month	1		
Cases reviewed this month	1		
Active Conference/Diversion Cases	0	Restorative Justice /	6
		Diversion	

**INVESTIGATIONS:**

PSI's ordered	7	PSI's completed	7
Record Checks completed	0		

**INTAKES:**

Adults:	9	Juveniles	1
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**ELECTRONIC MONITORING / GPS:**

Adults:	2	Juveniles:	0
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**CONTACTS FROM POLICE AND / OR CLIENTS AFTER HOURS:**

Police	8	Clients	14
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**HOME / SCHOOL VISITS CONDUCTED DURING THE MONTH:**

Home:	8	School	3
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**RESTITUTION / COMMUNITY SERVICE COMPLETED:**

Restitution collected this month: \$2192.99

Community Service collected:

Adults:	20	Juveniles:	0
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**October 2015 (Same month last year)**

**ADULTS:**

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Felony Cases	95	Active	17
Misdemeanors	192	Warrants	99
DUI Cases	58	TOTAL	116
Traffic Cases	2		
TOTAL	347		

**JUVENILES:**

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Probation	7	Active	0
Cont'd Supervision	10	Inactive	0
Informal	6	TOTAL	0
Other	0		
TOTAL	23		

**PUBLIC SERVICE:**

<u>Adults</u>		<u>Juveniles</u>	
Cases	143	Cases	19
Hours	19470	Hours	1135
TOTAL CASES:	162		
TOTAL HOURS:	20605		

**VIOLATIONS:**

Adult:	6	Juveniles:	0
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**COMMUNITY MEETING ATTENDED THIS MONTH:**

Ford County Board Meeting                      Ford County Drug Court  
Ford County Network Panel

**TRAININGS / PRESENTATIONS COMPLETED DURING THIS MONTH:**

GCMS HS Training  
Illinois Assoc of Problem Solving Courts Conference  
Illinois Probation and Court Service Fall conference

**TOTAL NUMBER OF HOURS WORKED OUTSIDE MON. - FRI. 8:30 - 4:30:**                      14

<b><u>OFFICER CASELOAD</u></b>	<b><u>ADULTS</u></b>	<b><u>JUVENILES</u></b>
Drug Court	4	0
Jennifer Anderson	80	0
Shanna Ferrell	144	17
Rocky Marron	116	0
Ellen Maxey	26	2
Warrant Status	101	0

**INTAKES THIS MONTH:**

<b><u>Adult:</u></b>	<b><u>Juvenile:</u></b>
Felony Cases                      2	Probation                      0
Misdemeanors                      4	Cont'd Supervision                      0
DUI Cases                      3	Informal                      1
Traffic Cases                      0	Other                      0
<b>TOTAL                      9</b>	<b>TOTAL                      1</b>

**CONFINEMENTS:**

Juvenile Detention                      0		
IDOC Commitments                      2		
Group Home                      Adults: 1		Juveniles: 0
Residential Substance Abuse Treatment: Adults: 4		Juveniles: 0

**ADULT PROGRAMS ORDERED THIS MONTH:**

**COMPLETED THIS MONTH:**

Alcohol / Substance Abuse Assessment	1	0
DUI Assessment	3	2
Alcohol / Substance Abuse Treatment	0	0
DUI Education	3	4
Victim Impact Panel	3	2
Cognitive Classes	0	0
Anger / Domestic Abuse Classes	0	0
Mental Health	0	0
Sex Offender Treatment	0	0
Parenting Classes	0	0
Psychiatric / Psychological Assessment	0	0
Credit Counseling	0	0

**FORD COUNTY SHERIFF'S OFFICE  
OCTOBER 2016  
ACTIVITY SUMMARY REPORT**

**INCOME RECEIVED**

\$22,666.66 – Contracts	\$403.68 – Inmate Phones	\$150.00 – Bond Fees
\$ 5,936.00 – Boarding	\$390.00 – Work Release	\$140.00 – Dedicated Vehicle Fund
\$ 1,200.00 – Sheriff's Sale	\$350.00 – DUI Reinforcement Fund	\$ 25.00 – Misc. Reimbursement
\$ 847.23 – Civil Process	\$185.00 – Arrestee Medical Fund	\$ 20.00 – Reports

**TRAFFIC ACCIDENTS- 12**

**WARNING CITATIONS- 08**

**TRAFFIC CITATIONS- 38**

17 – Speeding	01 – Illegal Transportation/Alcohol
03 – Expired Registration	01 – Operating Uninsured Vehicle
02 – DUI	01 – Suspended/Revoked Driver's License
02 – Failure to Yield	01 – Stop Sign Violation
02 – Unlawful use of cell phone while driving	01 – Fail to Reduce Speed to Avoid Accident
02 – Traffic Control Violation	01 – Improper Lane Usage
01 – Leaving the Scene of an Accident	01 – Failure to Report Accident to Police
01 – Motor Vehicle Operation Violation	01 – Illegal Parking in Roadway

**FIELD INCIDENT/COMPLAINT REPORTS**

09 – Non-Criminal/Civil Matters	02 – Loud Noise Complaint
06 – Fraud	02 – Animal Complaint
05 – Assist/Backup	01 – Elderly Abuse
04 – Theft	01 – Deceptive Practice
03 – Domestic Trouble	01 – Runaway
02 – Assault	01 – DUI
02 – Criminal Damage to Property	01 – Illegal Transportation/Alcohol
02 – Telephone Harassment	01 – Hit and Run
02 – Contempt of Court	01 – Obstructing Justice
02 – Security Alarm	01 – Suspicious Vehicle
02 – Criminal Trespass	01 – Disorderly Conduct

**CIVIL PROCESS ACTIVITY (SERVICES/ATTEMPTS)**

Court Summons: 42/72      Warrants: 15

**TOTAL FOR THE MONTH OF OCTOBER**

\$32,313.57

**FY16 TOTAL TO DATE**

\$339,507.14 (Total includes: \$2108.00 boarding that was billed in FY15)

**FORD COUNTY INMATES TOTAL MANDAYS TO DATE (5816)**

Monthly Ford County Inmate Mandays:      571

**INMATE MEALS**

2468

**Matt Rock**  
*Zoning Office*  
*Ford County, Illinois*

MONTHLY REPORT  
TO THE CHAIRMAN OF THE COUNTY BOARD OF FORD COUNTY  
OF  
OFFICIAL FEES AND EMOLUMENTS RECEIVED

I, Matthew E. Rock, Zoning Enforcing Officer in and for the County of Ford and State of Illinois, respectfully present the following report of all the fees and emoluments of the Zoning Office, for the month ending October 31<sup>st</sup>, 2016 wherein I state the gross amount of all fees or emoluments.

NATURE OF SERVICES:

Construction Permits: \$993.90  
There were also (3) AG use permits issued.

I do solemnly swear that the foregoing account is in all respects just and true according to the best of my knowledge and belief, and that I have neither received directly or indirectly nor directly or indirectly agreed to receive or be paid for my own or another's benefit, any other money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those therein specified.

Respectfully submitted this 31<sup>st</sup> day of October, 2016.

  
\_\_\_\_\_  
Zoning Enforcing Officer

**Ford County Public Health Department  
Transaction Report  
October 17-27, 2016**

CASH	Date	Transaction Type	Num	Name	Memo/Description	Amount
Payables Account						
		Beginning Balance				
	10/25/2016	Bill Payment (Check)	58	Quickbooks	Accounting Software	-39.95
	10/25/2016	Bill Payment (Check)	59	Menards	Building Supplies	-1,119.74
	10/27/2016	Bill Payment (Check)	1901	Nancy Mandamuna	mileage	-285.66
	10/27/2016	Bill Payment (Check)	1900	Nancy Bailey	mileage	-129.06
	10/27/2016	Bill Payment (Check)	1899	MCS Office Technologies	IT Services/Equipment	-3,308.30
	10/27/2016	Bill Payment (Check)	1898	Lana Sample	Mileage	-331.56
	10/27/2016	Bill Payment (Check)	1897	Jeffery Williams	LPN Contract	-310.56
	10/27/2016	Bill Payment (Check)	1896	Henry Schein	immunization supplies	-210.33
	10/27/2016	Bill Payment (Check)	1895	GLAXOSMITHKLINE PHARMACEUTICALS	Flu Vaccine	-6,410.50
	10/27/2016	Bill Payment (Check)	1894	Ford County Treasurer	Payroll Reimbursement	-9,479.79
	10/27/2016	Bill Payment (Check)	1893	East Central Illinois Area Agency on Aging	ESP logon	-450.00
	10/27/2016	Bill Payment (Check)	1892	Diane Tavenner	mileage	-301.86
	10/27/2016	Bill Payment (Check)	1891	Christina Wallace	mileage	-37.80
	10/27/2016	Bill Payment (Check)	1890	CDS Office Technologies	Copier Services	-142.30
	10/27/2016	Bill Payment (Check)	1889	Brandi Williams	mileage	-285.66
	10/27/2016	Bill Payment (Check)	1888	AIRS	AIRS certf.	-175.00
	10/27/2016	Bill Payment (Check)	1902	Nicor	gas	-28.71
	10/27/2016	Bill Payment (Check)	1903	Page Marcott	mileage	-232.74
	10/27/2016	Bill Payment (Check)	1905	USPS	postage	-97.20
	10/27/2016	Bill Payment (Check)	1904	Quill	office supplies	-55.29
<b>Total for Payables Account</b>						
<b>Total for CASH</b>						
<b>TOTAL</b>						

*M. [Signature]*

*JH*

Ford County Public Health Department  
 Report to Ford County Board  
 October 2016, Statistics

**Administration**

In process of hiring the Community Health Nurse position  
 Care Coordinator position is vacant  
 Flooring is in the process of being redone

**Community Health**

*Immunizations:*

Flu	209
Child	40
Adult	5
Lead Screening	8
Pregnancy test	0
Paternity test	0
TB skin tests	5
Blood Pressure checks	15

*Investigations:*

Animal bites/Rabies	1
Chlaymdia	1
Gonorrhea	0
Hep B - suspect	0
Hep C - suspect	1
Lyme	1
Histoplasmosis	1

Vision screens	400
Hearing screens	500

*Kempton Clinic:*

Seniors served	30
Home visits	8
Phone visits	1

**Environmental Health**

*Inspections:*

Food	18
Well	1
Septic	2
Radon kits	4
Water sample kits	1

*Smoke Free Illinois Act:*

Inspections	18
Passed	17

**Senior Programs**

*Senior Information Services*

Over 60 new clients	21
Under 60 new clients	4
Total contacts	74

*Adult Protective Services*

Over 60 reports	7
Under 60 reports	0
Open cases	9
Vulnerable adult report	1

*Community Care Program*

Current clients	84
Nursing home screens	11

**Additional Activities**

Flu vaccination clinics completed throughout the County and still available

# Ford County 911

## Emergency Telephone System Board

### Minutes for the October 12th, 2016 Meeting

**DRAFT**

The Ford County Emergency Telephone System Board met this day at 7:00 p.m. at the Paxton Fire Dept. Chairman Evans led in the pledge to the flag. Members present were: Tim Asay, Adam Thorndyke, Doug Wallace, Eric Evans, Noel Hutchcraft, Jacqui Cornett, and Joe Higgins

Absent was Jason Johnson

Also present was 911 coordinator Dennis Higgins

Would request we amend the agenda by adding discussion and possible agreement with USPS under new business. Asay moved Thorndyke seconded motion pass on voice vote.

Minutes of the Sept. 14th, 2016, meeting which were presented or E-mailed to members were approved on a motion by Thorndyke and Cornett seconded; motion carried.

The Treasurer reported a balance of \$4945.57 in the checking account on 10/12/16. During September \$20,715.84 was received along with \$153,453.20 is invested in a MM Hutchcraft moved accept the treasurer's report; Asay seconded; motion carried.

The following bills were presented for payment:

Frontier Combined Monthly bills	\$ 748.24
Ameritech monthly combined bill	376.76
Ford County for coordinator's salary	1400.00
Ford County Clerk	107.10
Illinois Valley	47.10
Card Service	651.71
USPS	2532.39
Supreme Radio	4731.20

Bills totaled \$ 10,594.50 Wallace moved to pay the bills J. Higgins seconded; motion carried on a roll call vote.

## NEW BUSINESS

Have a contract from USPS for office rent from Oct. 01 2017-Sept. 30<sup>th</sup> 2022. For the sum of \$2700.00 per year which also covers heating, cooling, and electricity. Evans moved to accept the 5 year contract Asay seconded; Motion carried on a roll call vote.

**DRAFT**

We have three Board Members who have terms that will expire on November 30<sup>th</sup> 2016.  
They are Jacqui Cornett, Noel Hutchcraft, and Doug Wallace

## UNFINISHED BUSINESS

The antenna and lines have been installed at Piper City. The radio and UPS will be installed next week.

## Coordinators Report

Jacqui, Stacy, and I will be attending the 911 Conference Nov.6-9<sup>th</sup>.

I have filed and re-filed the ICC report for the year ending November 30<sup>th</sup> 2015.

I have been working on phone use of possible auto dialer in the Sibley area.

Been working on addresses in the Kempton area with the wind farm.

Have had some problems with text paging. If they have a Cell One phone they will not be getting the page only the text part. They also must have a phone that can receive audio files and play them. If they are having problems they should contact their cell phone carrier and tell them what is going on and find out what they need to do to correct the problem. They also need to type the information on the forms they send me so it can be understood.

## BOARD MEMBERS REPORTS

Check on fixing the speaker in the truck bay at Piper City Fire. Will refer to Supreme Radio.

Had a call about person who might be a death and was having a question on if they should call EMS and Fire. Cornett will take care of the question.

Wallace moved to adjourn the meeting Asay seconded, motion carried  
The meeting adjourned at 7:40 PM

The next meeting will be at the Piper City Fire Department November 9<sup>th</sup> 2016 at 7:00 PM

Submitted by \_\_\_\_\_, Secretary

**DRAFT**

FINANCE COMMITTEE MINUTES

OCTOBER 13, 2016

7:00 P.M. IN THE SHERIFF'S BOARD ROOM

Chair Stagen called the meeting to order at 7:00 P.M.

PUBLIC COMMENT....NONE

OLD BUSINESS...Reviewed budget for 2017 budget. After much discussion, Mr. Mr. Hastings made a motion to present the budget for public inspection. Mr. McCall made the 2<sup>nd</sup>. Motion passed.

NEW BUSINESS...None

EXECUTIVE SESSION...None

ADJOURNMENT.....Motion by Mr. McCall, second by Mr. Nuss, motion carried. Adjourned at 8:02 P.M.

MEMBERS PRESENT:

Elynor Stagen, Randy Berger, Chase McCall, Gene May, Tim Nuss, Dave Hastings

Other Board members:

Present: Jon Clark, Randy Ferguson, Tom McQuinn

Staff Present: Kim Evans, Penny Stevens, Patricia Langland, Mark Doran

**SHERIFF & PROPERTY COMMITTEE MEETING**  
**November 9, 2016**

The Sheriff and Property Committee met in the Board Room on Wednesday, November 9, 2016, at 9:00 A.M. Those in attendance were: Chairman Lindgren, Mr. Berger, Mrs. Stagen, Mr. Ferguson, Mr. McQuinn, Mr. Johnson, Sheriff Doran and Coroner Wallace. Clerk Frederick was not present.

Mr. Ferguson moved to approve the agenda. Mr. Johnson seconded it.

Voice Vote - Carried

The Sheriff, Housing, and EMA bills were then reviewed. Mr. McQuinn moved to recommend to the board that all bills be approved. Mr. Johnson second it.

Voice Vote – Carried

The Coroner reported to the committee his month's activities and that he has been re-elected for his position as Coroner.

Sheriff Doran presented a need to hire a replacement for an Assistant Custodian. Mr. Ferguson moved to recommend to the board that the Sheriff be allowed to hire. Mr. Johnson seconded it.

Voice Vote - Carried

Mr. Ferguson moved to adjourn. Mr. McQuinn seconded it.

Meeting was adjourned at 9:50 A.M.

Respectfully Submitted,

Amy Frederick  
County Clerk & Recorder

**FINANCE COMMITTEE MEETING  
NOVEMBER 10, 2016**

The Finance Committee met on Thursday, November 10, 2016, at 8:30 A.M. in the Small Court Room in the Courthouse. Those in attendance were: Chairman Stagen, Mr. Berger, Mr. McCall and Mr. Nuss. Mr. May and Mr. Hastings were absent. Also in attendance were County Board Member Robert Lindgren, Supervisor of Assessments Patricia Langland, Circuit Clerk Evans, Treasurer Stevens, Lana Sample from the Public Health Dept. and Clerk Frederick.

Mr. McCall moved to approve the Agenda. Mr. Berger seconded it. Voice Vote - carried

Ms. Langland informed the Committee that she is looking into re-assessing the wind turbines and wants to look into putting them online. The Committee recommended that she speak to the State's Attorney on the issue to see if it is possible.

Lana Sample spoke briefly to the Committee about how well the Health Dept. is doing.

Clerk Frederick thanked all those in attendance who helped on Election night and a special thanks to Mr. Nuss who helped with the Election set up.

The General Fund Bills were reviewed. Mr. McCall moved to recommend to the board that the General Fund bills be paid. Mr. Nuss seconded it. Voice Vote – carried

Mr. Nuss brought a Tri-point 5<sup>th</sup> grade class to the Courthouse for a tour on November 3, 2016. Mr. Nuss thanked all the Dept. Heads for an educational tour he felt the kids really learned a lot from the tour of the Courthouse.

Mrs. Stagen thanked everyone for their support for the years she has been on the Committee and County Board.

At 9:29 AM Mrs. Stagen made a motion to go into Executive Session Pursuant to 5ILCS 120/2(c)(1) in regard to Personnel. Mr. Nuss moved to enter into Executive Session. Mr. Berger seconded it.

At 9:48 AM Mr. Berger moved to come out of Executive Session. Mr. McCall seconded it.

The Committee reviewed Resolutions for the 2017 Budget & Appropriation, 2017 Salaries for the Circuit Clerk, Probation, Dept. Heads and Hourly Employees, 2017 Holiday and County Board Meetings Schedules. Mr. Berger moved to pass all the Resolutions the Full County Board. Mrs. Stagen seconded it.

Voice Vote - Carried

Mr. Lindgren mentioned that the Farm Sale is later today at 1:30 PM.

Mr. Berger moved to adjourn; Mr. Nuss seconded it.

Meeting adjourned at 9:44 A.M.

Respectfully Submitted,

Amy Frederick  
Ford County Clerk & Recorder

**FORD COUNTY**  
**ANNUAL BUDGET AND APPROPRIATION ORDINANCE**

16 -

**WHEREAS**, it is the duty of the County Board of Ford County, Illinois in accordance with 55ILCS 5/6-1001, to adopt each year an Annual Budget for the succeeding fiscal year, which said Annual Budget shall be made, passed and adopted, and

**WHEREAS**, the budget was presented and the County Clerk has made the same conveniently available for public inspection for at least fifteen (15) days prior thereto as required by law and all other legal requirements have been complied with;

**NOW, THEREFORE BE IT RESOLVED**, by the County in the State of Illinois, at this November 14, 2016 meeting that the fiscal period of one (1) year of Ford County shall and the same is hereby declared to begin with December 1, 2016, and ending November 30, 2017, and,

**BE IT FURTHER RESOLVED**, that the following shall be and the same is hereby declared to be the Annual Budget and Appropriation Ordinance of Ford County for the fiscal period of one (1) year beginning December 1, 2016, and ending November 30, 2017, and

**BE IT RESOLVED**, that all appropriations made herein shall terminate with the close of said fiscal period providing, however, that any remaining balances shall be available until thirty (30) days after the close of such fiscal year only for the authorization of payments of obligations incurred prior to the close of said fiscal period

Dated: November 14, 2016

\_\_\_\_\_  
Ford County Board Chairman

ATTESTED: \_\_\_\_\_  
Amy Frederick  
Ford County Clerk & Recorder

**RESOLUTION 16 -  
AMENDING CIRCUIT CLERK SALARY**

**WHEREAS**, the established salary for the Ford County Circuit Clerk for the 2016 - 2017 year is to be set at \$54,000.

**WHEREAS**, Section 18b of Article VI of the Illinois Constitution of 1970, states that the Circuit Clerk is a Clerk of the Judicial System and that the salary of the Clerk may be Amended at any time.

**WHEREAS**, the other Elected County Officials will be receiving \$54,000 for the 2016 - 2017 year.

**NOW THEREFORE, BE IT RESOLVED**, that the Ford County Circuit Clerk receive a salary of \$54,000 for the 2016 - 2017 year.

November 14, 2016

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Randy Berger  
County Board Chairman

ATTESTED: \_\_\_\_\_  
Amy Frederick  
Ford County Clerk & Recorder

**RESOLUTION 16 -  
SALARY INCREASES FOR THE PROBATION DEPARTMENT**

**WHEREAS**, the Finance Committee has met and approved raises for the Probation Department,

**WHEREAS**, these raises reflect a consistent policy

**BE IT THEREFORE NOW RESOLVED**, that the following salaries become effective on the first full pay period of the 2016-2017 fiscal year.

Rocky Marron -	\$47,886
Shanna Ferrell -	\$44,958
Jennifer Anderson -	\$30,600

Date: November 14, 2016

\_\_\_\_\_  
Randy Berger  
County Board Chairman

Attest: \_\_\_\_\_  
Amy Frederick  
County Clerk & Recorder

**RESOLUTION 16 -**

**SALARY INCREASES FOR THE SUPERVISOR OF ASSESSMENTS, THE SHERIFF ADMINISTRATIVE ASSISTANT, PROBATION DIRECTOR, JUDGE'S CHIEF DEPUTY, STATES ATTORNEY CHIEF DEPUTY, PUBLIC DEFENDERS, ZONING OFFICER AND SALARY INCREASE FOR HOURLY EMPLOYEES FOR 2016 - 2017**

**WHEREAS**, the Finance Committee has met and approved raises for various positions,

**WHEREAS**, these raises reflect a consistent policy,

**BE IT THEREFORE NOW RESOLVED**, that the following salaries become effective on the first day of the new budget beginning December 1, 2016.

Supervisor of Assessments	\$54,000
Sheriff Administrative Asst.	\$
Probation Director	\$52,675
Judge's Chief Deputy	\$
State's Att. Chief Deputy	\$
Public Defender	\$44,500
Asst. Public Defender	\$18,000
Zoning Officer	\$11,000

**BE IT THEREFORE ALSO RESOLVED**, that all hourly employees shall receive \$.25 per hour increase on line zero of the longevity schedule which shall become effective on the first full pay period of the 2016 - 2017 fiscal year.

Date: November 14, 2016

\_\_\_\_\_  
Randy Berger  
County Board Chairman

ATTEST: \_\_\_\_\_  
Amy Frederick  
Ford County Clerk & Recorder

## RESOLUTION 16 -

### HOLIDAY SCHEDULE FOR 2017

**BE IT HEREBY RESOLVED**, that the County Board of Ford County adopt the following schedule for Holidays for the year beginning December 1, 2016 and ending November 30, 2017.

As to the Ford County Courthouse employees, their Holiday schedule shall be as follows:

#### 2016

December 26	Christmas Day (Observed)	Monday
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#### 2017

January 2	New Year's Day (Observed)	Monday
January 16	Martin Luther King Day	Monday
February 13	Lincoln's Day (Observed)	Monday
February 20	President's Day (Observed)	Monday
April 14	Good Friday	Friday
May 29	Memorial Day	Monday
July 4	Independence Day	Tuesday
September 4	Labor Day	Monday
October 9	Columbus Day (Observed)	Monday
November 10	Veteran's Day (Observed)	Friday
November 23	Thanksgiving Day	Thursday
November 24	Day after Thanksgiving	Friday

**BE IT FURTHER RESOLVED**, that the Ford County Board, when setting subsequent Holiday Calendar years for the Ford County Courthouse employees, shall review the dates and days said holidays fall on, and shall confer with the County Officers of said Courthouse before setting said Holiday Calendar.

Date: November 14, 2016

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County Board Chairman

Attest:

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County Clerk & Recorder

## RESOLUTION 16 -

### COUNTY BOARD MEETINGS

**BE IT HEREBY RESOLVED**, that the County Board of Ford County adopt the following schedule for County Board Meetings for the year beginning December 1, 2016 and ending November 30, 2017. All Board Meetings will be held in the Conference Room at the Ford County Jail on the following dates and times, unless otherwise announced.

<b>2016</b>	<b>2016</b>	
Monday	December 12	7:00 P.M.
<b>2017</b>	<b>2017</b>	
Monday	January 9	7:00 P.M.
Monday	February 13	7:00 P.M.
Monday	March 13	7:00 P.M.
Monday	April 10	7:00 P.M.
Monday	May 8	7:00 P.M.
Monday	June 12	7:00 P.M.
Monday	July 10	7:00 P.M.
Monday	August 14	7:00 P.M.
Monday	September 11	7:00 P.M.
Monday	October 9	7:00 P.M.
Monday	November 13	7:00 P.M.

**BE IT FURTHER RESOLVED**, that the Ford County Board, when setting subsequent Holiday Calendar years for the Ford County Courthouse employees, shall review the dates and days said holidays fall on, and shall confer with the County Officers of said Courthouse before setting said Holiday Calendar.

Date: November 14, 2016

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County Board Chairman

Attest:

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County Clerk & Recorder

**RESOLUTION 16 -**

**WHEREAS**, the Sheriff would like to hire a one full time position for an Assistant Custodian in the Sheriff's Office;

**WHEREAS**, it is necessary to receive approval to hire employees because of the Hiring Freeze Resolution 15-14, adopted March 9, 2015.

**BE IT RESOLVED**, that the Sheriff be given permission to hire one full time position for an Assistant Custodian to replace the position now vacant.

November 14, 2016

\_\_\_\_\_  
Randy Berger  
Chairman

Attested: \_\_\_\_\_  
Amy Frederick  
County Clerk & Recorder